



## **Job Description**

### **District Staff Officer – Communications (DSO-CM)**

The DSO-CM is responsible for providing Auxiliary communications to the Coast Guard and other agencies and organizations devoted to life saving, boating safety disaster response, and the protection of environment. The DSO-CM is also responsible for the following duties:

1. Promote and facilitate development of radio communications assets within the District in support of the local Coast Guard, Federal, State, and local agencies.
2. Ensure that there is an ongoing training effort that is directed towards all Communications needs; Surface patrols, Air patrols, Mobile patrols, and watch standing at the Coast Guard and Auxiliary stations.
3. Establish annual communication goals with the District Bridge and DIRAUX to insure that there is total coverage of the various needs of communications for the local Coast Guard and other agencies.
4. Develop Division/District Emergency integrated communications plans for the HF and VHF spectrum.
5. Provide the necessary support to the counterpart staff officers at the Division level to insure that they are well trained and that District and National policies are followed in communications.
6. Provide complete and regular reports to the COS regarding activity and provide updated communication reports to the District Board.
7. Respond to any requests for communication information as requested by the National Communications staff.
8. Establish liaison and good relationships with the Coast Guard units in the District.
9. Ensure all members that interface with the public such as VE/MDV and PE officers have accurate and up to date information regarding radio communications, rules, equipment, and related topics.
10. Other duties as requested/assigned.